

MINUTES OF THE REGULAR MEETING OF THE  
DURHAM RECREATION & PARK DISTRICT  
BOARD OF DIRECTORS  
June 10, 2021

The regular meeting of the Board of Directors of the Durham Recreation and Park District was held on Thursday, June 10, 2021. Vice Chairperson Stevens called the meeting to order at 5:30 pm. Directors Bradley, Redding, Hayes were present, and Goepf was absent. Also in attendance: Kelley Parsons-District Manager, Kirsten Cyr-Administrative Manager, and Marlene Perry-Durham Children's Center. Hayes opened the meeting with the Pledge of Allegiance.

**Consent Agenda:**

Bradley made a motion to approve the consent agenda: Payment of May Bills Reg. #1, warrant # 03606-032622; May Bills Reg. # 2, warrant # 032623-032631; May 15 Payroll Registers, warrant # 032632-032667; May Bills Reg. #3, warrant # 032668-032678; May Bills Reg. # 4, warrant # 032679-032688; May 31 Payroll Register, warrant # 032689-032721.

Approval of refunds and transfer of net revenues to the Tri Counties receipt deposit checking account for May 2021; check #'s 2275-2276 for \$38,194.25.

Approval of Minutes from May 13, 2021, Safety Mtg. Minutes from April 29, 2021 and Approval of Program Summaries: ASP-May, May Cubbie Program, May Yoga, County Financials for April and DRPD Financial reports for May.

Motion was seconded by Redding and passed 4-0 with Stevens, Bradley, Hayes and Redding all voting in favor, and Goepf was absent.

**Public Comment:** Parsons let the board know that two emails had come in but not in time for the agenda. Parsons said she will schedule a special meeting to discuss the emails in length. Marlene Perry from Durham Children's Center addressed the board. She brought up the subject of DRPD not having a pool family pass this year and how that makes a hardship on her Center. She asked if there was a way to work out a compromise.

**Old Business:**

1. **Prop 68 Update** – Applications have been submitted, we are just waiting for approval.
2. **Memorial Hall Exhaust Hood Update**-Parsons updated the board with the one installation bid came back at over \$19,000, and we are waiting on the 2<sup>nd</sup> bid. After some discussion the board opted to wait on the purchase of the exhaust hood.

**Current Business:**

1. **Request Approval of the Final Budget for 2021-2022-** After some discussion Bradley made the motion to approve the Final Budget for 2021-2022 with Hayes seconded and it passed 4-0 with Hayes, Stevens, Bradley and Redding all voting in favor and Goepf was absent.

2. **Request Approval to purchase new Stove/Oven for Memorial Hall**-Parsons proposed we purchase the new stove/oven and keep the kitchen as a “warming” kitchen until we have the funds to install the commercial ansul system. We will be able to host cooking/baking camps under the warming kitchen guidelines without the ansul system. One community group donated \$2,600 and another donated \$1,100 towards the oven purchase. After some discussion Hayes made the motion to approve the purchase of the new stove/oven Redding seconded and it passed 4-0 with Hayes, Stevens, Bradley and Redding all voting in favor and Goepf was absent.

**Recreation Supervisor**-The Board agreed to accept the report as written.

**Coordinator Reports**-The Board agreed to accept the report as written.

**Park Supervisor’s Report**-The Board agreed to accept the report as written.

**District Manager’s Report**-The Board agreed to accept the report as written.

**Correspondence:** None.

**Closed Session:** Nothing for closed session.

**Reports from the Board**

Hayes-Nothing to report.

Bradley-Nothing to report.

Stevens-He completed his barn.

Redding-Nothing to report.

Goepf-Absent.

**Meeting adjourned at 6:32 PM.**

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Chairman

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Secretary

*Next Regularly Scheduled Board Meeting: August 12, 2021 5:30pm.*